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ABSTRACT

This document presents a list of suggested source material to aid employers and other interested persons in acquiring statistical data needed in the development of programs for affirmative action for women workers. This listing identifies selected publications currently available or soon to be published on persons by sex, race, educational attainment, labor force participation, occupation, and industry. Availability of data by region, State, Standard Metropolitan Statistical Area, or other area is designated. (Author/HS)

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A Guide to Sources of Data on Women and Women Workers for the United States and for Regions, States, and Local Areas

WOMEN'S BUREAU
EMPLOYMENT STANDARDS ADMINISTRATION
U.S. DEPARTMENT OF LABOR

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A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES AND FOR REGIONS, STATES, AND LOCAL AREAS

In accordance with Revised Order No. 4, issued December 4, 1971, by the Office of Federal Contract Compliance of this Department, many employers are developing affirmative action programs for women workers. To assist employers and other interested persons in acquiring statistical data needed in the development of their programs, the Women's Bureau has compiled the attached list of suggested source materials relating to women and women workers. The materials are available through either the issuing agencies or the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

This listing identifies selected publications currently available or soon to be published on persons by sex, race, educational attainment, labor force participation, occupation, and industry. It should serve only as a guide, since there may be other sources that are more applicable to an individual employer or locality.

The publications listed are grouped into the following five topics:

I. Population
II. Education
III. Civilian Labor Force, Employment, and Unemployment
IV. Occupation and Industry
V. Labor Force Reserve

Availability of data by region, State, Standard Metropolitan Statistical Area (SMSA), or other area is designated. Except in New England, an SMSA is a county or group of contiguous counties which contains at least one city of 50,000 inhabitants or more, or "twin cities" with a combined population of at least 50,000. In the New England States, SMSA's are towns and cities rather than counties.

The annual data on employment, by sex, published by the Bureau of Labor Statistics are available only for the four major regions of the United States, the 10 largest States, and the 20 largest SMSA's, by 1960 population.

The four major regions comprise the following States:

Northeast: Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont.

North Central: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, and Wisconsin.

South: Alabama, Arkansas, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia.

West: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming.

The 10 largest States by 1960 population are:

California	Ohio	New Jersey
New York	Florida	Massachusetts
Pennsylvania	Texas	
Illinois	Michigan	

The 20 largest SMSA's by 1960 population are:

New York	Washington, D.C.	Houston
Los Angeles-Long Beach	Pittsburgh	Dallas
Chicago	St. Louis	Paterson-Clifton-Passaic
Philadelphia	Newark	Buffalo
Detroit	Cleveland	Milwaukee
San Francisco-Oakland	Baltimore	Cincinnati
Boston	Minneapolis-St. Paul	

For other terms used in the guide, see the definitions, explanations, or technical notes in the various publications.

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES
AND FOR REGIONS, STATES, AND LOCAL AREAS

Topic and source	Content	Area covered					
		U.S.	Region	State	SMSA	County	Large urban area
I. POPULATION							
U.S. Department of Commerce, Bureau of the Census							
Census of Population, 1970, General Population Characteristics, PC(1)-B State Reports and U.S. Summary	Data on race, sex, age, household and family characteristics.	X		X	X	X	X
Current Population Reports:							
Women by Number of Own Children Under 5 Years Old: March 1969, Series P-20, No. 205 (special survey)	Mothers of young children, by race, age, marital status, relationship to household head, years of school completed, labor force status, and family income.	X	X				
Household and Family Characteristics: March 1971, Series P-20, No. 233 (annual)	Families, by type and size; race, sex, age, years of school completed, employment status, and occupation group of head; and presence and age of own children. Unrelated individuals, by sex and race.	X	X		X		

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES AND FOR REGIONS, STATES, AND LOCAL AREAS--Continued

Topic and source	Content	Area covered					
		U.S.	Region	State	SMSA	County	Large urban area
II. EDUCATION							
U.S. Department of Commerce, Bureau of the Census							
Census of Population, 1970, General Social and Economic Characteristics, PC(1)-C (a few State reports now available--expected to be completed by mid-1972)	Years of school completed by persons 25 years old and over, by sex and race.	X		X	X	X	X
	School enrollment, by age, sex, and race.	X		X	X	X	X
Census of Population, 1970, Detailed Characteristics, PC(1)-D (now in process--expected to be completed in 1972)	1) Years of school completed by persons 14 years old and over, by age, race, and sex, compared with 1960.	X		X	X		X
	2) Years of school completed by family heads, by age, sex, and race.	X		X	X		X
	3) Characteristics of persons 18 years old and over, by field of vocational training, sex, age, and race.	X		X			

	4) Occupations of employed persons, by education, race, and sex.	X		X	X	
Current Population Reports:						
School Enrollment: October 1970, Series P-20, No. 222 (annual)	Enrollment, by age, level, race, sex, family status and income, marital status, and years of school completed by family head.	X	X			
Educational Attainment: March 1971, Series P-20, No. 229 (annual)	Years of school completed, by age, race, sex, and major occupation group.	X	X			
U.S. Department of Health, Education, and Welfare, Office of Education						
Earned Degrees Conferred: Part A, Summary Data; Part B, Institutional Data (annual)	Degrees conferred, by sex, field, and level of degree.	X		X*		
Opening Fall Enrollment in Higher Education (annual)	Enrollment, by sex and full-time and part-time attendance.	X		X*		
Students Enrolled for Advanced Degrees, Part A, Summary Data (annual)	Enrollment, by sex, level, and attendance status.	X		X*		

*Also by institution.

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES AND FOR REGIONS, STATES, AND LOCAL AREAS--Continued

Topic and source	Content	Area covered					
		U.S.	Region	State	SMSA	County	Large urban area
II. EDUCATION--Con.							
Associate Degrees and Other Formal Awards Below the Baccalaureate (annual)	Degrees awarded, by sex, field, and type of degree.	X		X*			
U.S. Department of Labor, Bureau of Labor Statistics							
Educational Attainment of Workers, March 1971, Special Labor Force Report No. 140 (annual)	Years of school completed, by age, race, sex, marital status, employment status, occupation, and industry.	X					

*Also by institution.

III. CIVILIAN LABOR FORCE, EMPLOYMENT, AND UNEMPLOYMENT							
U.S. Department of Commerce, Bureau of the Census							
Census of Population, 1970, General Social and Economic Characteristics, PC(1)-C (a few State reports now available--expected to be completed by mid-1972) 1/	Employment status, by age, sex, race, marital status, major industry group, and major occupation group.	X		X	X	X	X
Census of Population, 1970, Detailed Characteristics, PC(1)-D (now in process--expected to be completed in 1972)	Employment status, by age, sex, race, marital status, school enrollment, family status, hours worked, detailed industry group, and detailed occupation group.	X		X	X		X
U.S. Equal Employment Opportunity Commission							
Job Patterns for Minorities and Women in Private Industry (annual--1969 volumes available; data for 1970 available from microfilm on request on a limited basis)	Number employed, by industry and industry group, major occupation group, sex, and minority race or group (covers about one-third of employed women).	X		X	X		

1/ The Women's Bureau is preparing tabulations, by State, of selected data on women workers based on "1970 Census of Population, General Social and Economic Characteristics."

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES AND FOR REGIONS, STATES, AND LOCAL AREAS--Continued

Topic and source	Content	Area covered					
		U.S.	Region	State	SMSA	County	Large urban area
III. CIVILIAN LABOR FORCE EMPLOYMENT AND UNEMPLOYMENT--Con.							
U.S. Department of Labor, Bureau of Labor Statistics							
Handbook of Labor Statistics (annual) Employment and Earnings (monthly) Special Labor Force Reports Monthly Labor Review	Data from monthly population survey: marital and family characteristics, years of school completed by workers, work experience of the population, employment, and unemployment, by race and sex.	X					
Geographic Profile of Employment and Unemployment, 1971, Report No. 402 (annual)	Labor force, employment, and unemployment, by race and sex.	X	X	X	X		

U.S. Department of Labor, Employment Standards Administration, Women's Bureau Women Workers in Regional Areas and in Large States and Metropolitan Areas, 1971	Labor force participation and unemployment rates of women, women as percent of total work force, by race.	X	X	X	X		

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES AND FOR REGIONS, STATES, AND LOCAL AREAS--Continued

Topic and source	Content	Area covered					
		U.S.	Region	State	SMSA	County	Large urban area
IV. OCCUPATION AND INDUSTRY							
U.S. Department of Commerce, Bureau of the Census							
Census of Population, 1970, General Social and Economic Characteristics, PC(1)-C (a few State reports now available--expected to be completed by mid-1972) 1/	Occupation group and industry group of employed persons, by sex and race.	X		X	X	X	X
	Last occupation group of experienced unemployed persons, by sex and race.	X		X	X	X	X
Census of Population, 1970, Detailed Characteristics, PC(1)-D (now in process--expected to be completed in 1972).	Detailed occupation and industry of employed persons, by sex and race.	X		X	X		
	Earnings of persons in the civilian labor force, by sex and race.	X		X	X		
	Field of vocational training of population, by sex, age, race, and occupation of employed persons.	X		X			
	Week worked in 1969, by sex and race.	X		X			

1/ The Women's Bureau is preparing tabulations, by State, of selected data on women workers based on "1970 Census of Population, General Social and Economic Characteristics."

U.S. Equal Employment Opportunity Commission							
Job Patterns for Minorities and Women in Private Industry (annual--1969 volumes available; data for 1970 available from microfilm on request on a limited basis)	Number employed, by industry and industry group, major occupation group, sex, and minority race or group (covers about one-third of employed women).	X		X	X		
U.S. Department of Labor, Bureau of Labor Statistics							
Occupational Outlook Handbook: 1972-73 Edition, Bull. No. 1700 (biennial)	Estimates on the number of women and on the proportion of women to total employed, in selected occupations.	X					
Employment and Earnings (monthly)	Major occupation groups and selected subgroups of employed persons, by sex and race.	X					
Unpublished--available on request	Major occupation group annual data for the 10 largest States and 20 largest SMSA's.			X	X		
Employment and Earnings, February, May, August, and November	Number of women on nonagricultural payrolls, by industry, for one month in each quarter.	X					

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES AND FOR REGIONS, STATES, AND LOCAL AREAS--Continued

Topic and source	Content	Area covered					
		U.S.	Region	State	SMSA	County	Large urban area
IV. OCCUPATION AND INDUSTRY--Con.							
Industry Wage Surveys:	Data for selected occupations within the industry, by sex.	Areas covered vary. See individual reports.					
Scheduled Airlines							
Banking							
Candy and Other Confectionery Products							
Cigarette Manufacturing (in process)							
Structural Clay Products							
Contract Cleaning Services							
Laundry and Cleaning Services							
Clothing Manufacturing:							
Work Clothing							
Women's and Misses' Dresses							
Men's and Boys' Shirts and Nightwear							
Women's and Misses' Coats and Suits							
Men's and Boys' Suits and Coats							
Communication							
Footwear (in process)							

Wood Household Furniture, Except Upholstered						
Pressed or Blown Glass and Glassware						
Hosiery (in process)						
Hospitals						
Iron and Steel Foundries						
Fabricated Structural Steel						
Nonferrous Foundries						
Leather Tanning and Finishing						
Machinery Manufacturing						
Meat Products						
Motor Vehicles and Parts						
Nursing Homes and Related Facilities						
Paints and Varnishes						
Paperboard Containers and Boxes						
Miscellaneous Plastic Products						
Textiles:						
Cotton and Manmade Fibers						
Cotton and Manmade Fiber, and Wool (in process)						
Dyeing and Finishing (in process)						
Synthetic Fibers						
Electrical and Gas Utilities						

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES AND FOR REGIONS, STATES, AND LOCAL AREAS--Continued

Topic and source	Content	Area covered					
		U.S.	Region	State	SMSA	County	Large urban area
IV. OCCUPATION AND INDUSTRY--Con.							
U.S. Department of Labor, Employment Standards Administration, Wage and Hour Division							
Economic Effects Studies:	Special studies on various industries, by sex.						
Cash Wages and Value of Tips of Tipped Employees in Eating and Drinking Places and Hotels and Motels. 1971.		X	X				
Eating and Drinking Places: A Study of the Effects of the $1.00 Minimum Wage Under the Fair Labor Standards Act. 1968.		X	X	X			

Hospitals: A Study of the Economic Effects of the Application of Minimum Wage and Maximum Hours Standards Under the Fair Labor Standards Act. 1970.	X	X				
Hotels and Motels: A Study of the Effects of the $1.00 Minimum Wage Under the Fair Labor Standards Act. 1968.	X	X	X			
Laundry and Cleaning Services: A Study of Economic Effects of the $1.15 Minimum Wage and 42 Hour Maximum Workweek Standards Under the Fair Labor Standards Act. 1969.	X	X				
Motion Picture Theaters: A Study To Evaluate the Feasibility of Extending Minimum Wage and Overtime Protection Under the Fair Labor Standards Act. 1967.	X	X				
Laundry and Cleaning Services: A Study To Determine the Implications of Applying the Minimum Wage and Maximum Hours Standards of the Fair Labor Standards Act. 1967.	X	X				

Topic and source	Content	Area covered					
		U.S.	Region	State	SMSA	County	Large urban area
IV. OCCUPATION AND INDUSTRY--Con.							
Nonsupervisory Employees in State and Local Government. 1971.		X	X				
State Employment Security Agencies	A few States compile information on employment of women on payrolls of nonagricultural industries. Information on availability of data may be obtained from the appropriate State employment security agency. (See list of individual State agencies on inside of back cover of Employment and Earnings.)			X			

V. LABOR FORCE RESERVE						
U.S. Department of Commerce, Bureau of the Census						
Census of Population, 1970, Detailed Characteristics, PC(1)-D (now in process--expected to be completed in 1972)	a) Year last worked by persons not in the labor force and labor force status, by age, race, and sex.	X		X	X	
	b) Occupation of experienced workers not in labor force, by race and sex.	X		X	X	
	c) Industry of experienced workers not in the labor force, by race and race.	X		X	X	
U.S. Department of Labor, Bureau of Labor Statistics						
Employment and Earnings (January, April, July, and October)	Industry and occupation of persons not in the labor force who worked during previous 12 months; occupation group of persons who intend to seek work within the next 12 months, by race and sex (quarterly averages).	X				